Appendix F.1 Data Fields: Single Family, Multifamily Neigborhood (NBDP) Loan Programs

#	DATA NAME	FORMAT	DATA DEFINITION
	LOAN DETAILS		
1	Servicer Loan Number	Text	Loan Number assigned by servicer
2	DHCD Loan Number	Text	Loan Number assigned by DHCD
3	Servicer Code	Text	Servicer Number assigned by DHCD
4	Name of Borrower	Text	Borrower Name
5	Street Number for Collateral	Text	Street # for collateral address
6	Street Prefix for Collateral	Text	Directional street prefix ie: NE, S, SW, etc.
7	Street Name for Collateral	Text	Collateral street name
8	Street Type for Collateral	Text	ie: St, Dr, Ave, etc.
9	Street Suffix for Collateral	Text	Directional street suffix ie: NE, S, SW, etc.
10	Apartment/Suite/Room	Text	Apartment Number, Suite Number, Room Number
11	City for Collateral	Text	Name of city
12	State for Collateral	Text	2 character state code (ie: MD, VA, etc.)
13	Zip Code for Collateral	Text	5 digits, if applicable, additional 4 digits
	BASIC LOAN INFORMATION		
14	Interest Rate	Number	Current Rate of Interest
15	Interest Rate Type	Text	Interest rate type (ie: fixed, variable, adjustable)
16	Term	Number	Term of loan in months
17	Closing Date	Date	Date loan closed (MM/DD/YYYY)
18	Maturity Date	Date	Date loan matures (MM/DD/YYYY)
19	Paid Through Date	Date	Date loan is paid through (MM/DD/YYYY)
20	Payment Frequency	Text	i.e.: annual, monthly, semi-annual, etc.
21	Loan Type	Text	i.e.: amortizing, deferred, cash flow, in construction, escrow, non-escrow, etc
22	Escrow Status	Text	ie: escrow or non-escrow
?	Type of Escrow	Text	ie: property taxes, hazard insurance, mortgage insurance, etc.
23	Loan Status	Text	i.e.: new loan, delinquent, foreclosure, paid off, prepaid, REO, etc.
24	Original Loan Amount	Currency	Original Principal Amount of Loan
25	Hazard Insurance Expiration	Date	Date Hazard Insurance Expires (MM/DD/YYYY)
26	Fidelity Bond Insurance Expiration	Date	Date Fidelity Bond Insurance Expires (MM/DD/YYYY)
27	Mortgage Insurer	Text	Agency insuring the loan
28	Loan Servicing Fee	Number	Fee earned for this loan category (may be flat fee or % of principal)
29	Loan Servicing Category	Text	Code used to distinguish fee assessment
30	Loan Program	Text	Acronym for loan program, i.e.: MHRP, IPP, RHPP, etc.
31	Loan Classification	Text	i.e.: Single Family, Multifamily, or Neighborhood Business (NBDP)
32	PCA	Number	Accounting code assigned by DHCD
33	Project Number	Number	Project number assigned by DHCD
	PAYOFF INFORMATION		
34	Payoff Date	Date	Date loan was paid off (MM/DD/YYYY)
35	Payoff Principal	Currency	Principal balance at Payoff
36	Payoff Interest	Currency	Interest accrued through payoff date
37	Payoff Service Fee	Currency	Servicing fee through payoff date

#	DATA NAME	FORMAT		DATA DEFINITION
?	Total Payoff	Currency		Total Payoff Amount
	TOTAL PAYMENTS RECEIVED			
38	Last Paid Date	Date		MM/DD/YYYY Date of last payment
39	Principal Paid	Currency		Principal Payment Received for the Period
40	Interest Paid	Currency		Interest Payment Received for the Period
41	P&I Paid	Currency		Principal & Interest Payment Received for the Period
42	Taxes Escrow Paid	Currency		Real Estate Property Taxes Escrow Payment Received for the Period
43	Hazard Insurance Escrow Paid	Currency		Hazard Insurance Escrow Payment Received for the Period
44	RFR Escrow Paid	Currency		Reserved For Replacement Escrow Payment Received for the Period
45	MIP Escrow Paid	Currency		Mortgage Insurance Premium Escrow Payment Received for the Period
46	Other Escrow Paid	Currency		Other Escrow Payment Received for the Period (need ground rents/forced place in
47	Late Fees Paid	Currency		Late Fees Payment Received for the Period
48	Other Fees Paid	Currency		Other Fees Payment Received for the Period
49	Total Escrow Paid	Currency		Total Escrow Payment Received for the Period
50	Total Paid	Currency		Total Payment Received for the Period
51	Principal Adjustments	Currency		Adjustments on principal for the Period
52	Reason for Principal Adjustments	Text		i.e.: construction draws, return of unused funds, etc.
53	Unidentified Collections	Currency		Unidentified collections
	TOTAL BALANCES			
54	Current Principal Balance	Currency		Current Principal Balance on Loan
55	Total Principal Balance	Currency	delete?	Total Current Principal Balance on Loan (does this include overdue principal?)
56	Total Accrued Interest Balance	Currency		Total Accrued Interest Balance on Loan
57	Current Accrued Interest Balance	Currency		Current Accrued Interest Balance on Loan
58	Deferred Accrued Interest Balance	Currency		Deferred Accrued Interest Balance on Loan
59	Total P&I Balance	Currency		Total Principal & Interest Balance on Loan
60	Taxes Escrow Balance	Currency		Property Tax Escrow Balance on Loan
61	Insurance Escrow Balance	Currency		Hazard Insurance Escrow Balance on Loan
62	RFR Escrow Balance	Currency		Reserve For Replacement escrow balance on Loan
63	Residual Receipts Escrow Balance	Currency		Residual Receipts escrow balance on Loan
64	MIP Escrow Balance	Currency		Mortgage Insurance Premium escrow balance
65	Other Escrow Balance	Currency		Other escrow account balance on Loan (need ground rents/forced place ins?)
66	Total Escrow Balance	Currency		Total escrow balance on Loan
67	Total Balance	Currency	delete?	Total balance received on Loan
68	Total Balance Late Fees	Currency		Total balance of Late Fees on Loan
69	Total Balance Other Fees	Currency		Total balance of Other Fees on Loan

Data Fields: Single Family, Multifamily Neigborhood (NBDP) Loan Programs

#	DATA NAME	FORMAT	DATA DEFINITION
70	Unidentified Collections Suspense Account Balanc	Currency	Total balance of unidentified collections suspense account
	MISCELLANEOUS LOAN INFORMATION		
71	Annual Residual Receipts Due	Currency	Annual Residual Receipts Payment Due
72	LIP Balance	Currency	Loan in Process - money not yet distributed (Balance of loan after each draw of fu
73	Total Balance Committed	Currency	Original Loan Amount Approved
74	Interest Accrued	Currency	Interest Accrued for Period
75	Interest Adjustments	Currency	Interest Adjustments for Period
76	Interest Balance	Currency	(delete? Interest advanced on Construction Loan
77	Interest Balance Construction Payment Due	Currency	see Interest Balance Construction Payment Due for the Loan
78	Interest Balance Construction Payment Received	Currency	56-58) Interest Balance Construction Payment Received for the Loan
	UNIDENTIFIED COLLECTIONS		
79	Payor	Text	
80	Collection Date	Date	MM/DD/YYYY
81	Collection Amount	Currency	
82	UC_1_29?	Currency	Unidentified Collection aged 1 to 29 days? Y/N
83	UC_30_59?	Currency	Unidentified Collection aged 30 to 59 days? Y/N
84	UC_60_89?	Currency	Unidentified Collection aged 60 to 89 days? Y/N
85	UC_90+?	Currency	Unidentified Collection aged 90+ days? Y/N
	PAYMENTS DUE		
86	Transaction Code	Text	Transaction Codes to be established
87	Principal Amount Due	Currency	Principal Payment Due
88	Interest Amount Due	Currency	Interest Payment Due
89	Principal & Interest Amount Due	Currency	Monthly Principal & Interest Payment Due
90	Hazard Insurance Escrow Amount Due	Currency	Hazard Insurance Escrow Payment Due
91	MIP Escrow Amount Due	Currency	Mortgage Insurance Premium Escrow Payment Due
92	RE Taxes Escrow Amount Due	Currency	Real Estate Property Taxes Escrow Payment Due
93	RFR Escrow Amount Due	Currency	Reserve For Replacement Escrow Payment Due
94	Other Escrow Amount Due	Currency	Other Escrow Payment Due
95	Total Escrow Amount Due	Currency	Total Escrow Payment Due
96	Late Fees Due	Currency	Late Fees Payment Due
97	Other Fees Due	Currency	Other Fees Payment Due
98	Total Payment Due	Currency	Total Payment Due
99	Loan Payment Due Date	Date	Loan Payment Due Date (MM/DD/YYYY)
	DELINQUENT LOAN TRACKING FIELDS		
100	Delq_1_29?	Text	Is the Loan in Default 1 to 29 days? Y/N
101	Delq_30_59?	Text	Is the Loan in Default 30 to 59 days? Y/N
102	Delq_60_89?	Text	Is the Loan in Default 60 to 89 days? Y/N
103	Delq_90+?	Text	Is the Loan in Default 90+ days? Y/N
104	Delinquent Principal Amount	Currency	Amount of Principal delinquent

Data Fields: Single Family, Multifamily Neigborhood (NBDP) Loan Programs

#	DATA NAME	FORMAT	DATA DEFINITION
105	Delinquent Interest Amount	Currency	Amount of Interest delinquent
106	Delinquent P& I Amount	Currency	Amount of P&I delinquent
107	Delinquent Hazard Insurance Escrow Amount	Currency	Amount of Hazard Insurance Escrow delinquent
108	Delinquent MIP Escrow Amount	Currency	Amout of Mortgage Insurance Premium Escrow delinquent
109	Delinquent RE Taxes Escrow Amount	Currency	Amount of Real Estate Property Taxes Escrow delinquent
110	Delinquent RFR Escrow Amount	Currency	Amount of Reserved For Replacement Escrow delinquent
111	Delinquent Other Escrow Amount	Currency	Amount of Other Escrows delinquent
112	Delinquent Escrow Amount	Currency	Amount of Total Escrows delinquent
113	Delinquent Late Fees	Currency	Amount of Late Fees delinquent
114	Delinquent Other Fees	Currency	Amount of Other Fees delinquent (need for ground rents/forced place ins?)
115	Delinquent Total Amount Due	Currency	Amount of Total delinquent payments
116	Reason for Default	Text	(FNMA Defaulted Loan Codes)
117	Date of Default	Date	61st day (MM/DD/YYYY)
118	Date Default Letter Sent	Date	Date actual default letter was sent (MM/DD/YYYY)
119	Date Last Phone Contact	Date	Date last verbal contact with Borrower (MM/DD/YYYY)
120	Date of Last Site Visit	Date	Date of last physical inspection/visit (MM/DD/YYYY)
121	Site Visit Findings/Recommendations	Text	Comments for site visit
122	Restructure/Forbearance Recommendation	Text	Restructure/Forbearance Recommended (Yes/No)
123	Terms Recommended	Text	Terms of Restructure/Forbearance Recommended
124	Date Foreclosure Recommendation Sent	Date	Date foreclosure recommendation sent to OAG (MM/DD/YYYY)
125	Date Notified Foreclosure Established	Date	Date Servicer notified of Foreclosure Date (MM/DD/YYYY)
126	Foreclosure Date	Date	Foreclosure Date established (MM/DD/YYYY)
127	Date Foreclosure Consummated	Date	MM/DD/YYYY
128	Third Party Sale	Text	Yes/No
129	Ratification Date	Date	Date ratified by court (MM/DD/YYYY)
130	Date Claim Form Sent	Date	MM/DD/YYYY
131	Claim Approved Date	Date	Date Claim Approved (MM/DD/YYYY)
132	Claim Amount	Currency	Amount of Claim
133	Disposition Recommendation	Text	Description of recommended disposition strategy
134	Date Claim Paid	Date	Date MHF REO & Claim Paid (MM/DD/YY)
135	Bankruptcy File Date	Date	Date Borrower filed bankruptcy (MM/DD/YYYY)
136	Bankruptcy Type	Text	Bankruptcy Chapter
137	Case Number	Text	Case Number
138	Bankruptcy Payment Status	Text	Current or Not Current
139	Date First Payment Missed	Date	Date 1st payment under bankruptcy missed (MM/DD/YYYY)
140	Lift Stay Filed	Text	Yes/No field
141	Date Notified New Foreclosure Established	Date	Date notified new foreclosure date established (MM/DD/YYYY)
	DRAW INFORMATION		
142	Principal Advanced	Currency	Amount of Principal advanced
143	Interest Advanced	Currency delete?	Amount of Interest advanced
144	Draw Number	Number	Draw Number on Construction Loan
145	Draw Date Paid	Date	Date Draw Paid on Construction Loan (MM/DD/YYYY)