



EmPOWER LIEEP Notice 08-13-06

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Administrative Fee Increase

The Maryland Department of Housing & Community Development (DHCD) has authorized an increase in the administrative fee payable for completed jobs by each Local Weatherization Agency (LWA) from 20% to 30% of the total invoiced job cost. Effective August 15, 2013, each completed job submitted to DHCD for payment will receive an automatic administrative fee payment based on 30% of the total job cost - not to exceed \$900. This increase is reflected in the updated EmPOWER Administrative and Intake Policy, previously distributed to the network on April 3, 2013.

DHCD reserves the right to update or revise the administrative and intake guidance in the best interest of the program at any time. We thank you for your assistance and continued support.