Town of Hillsboro Sustainable Community Application

Updated version: December 6, 2019

SUSTAINABLE COMMUNITY APPLICATION CHECKLIST AND TABLE OF CONTENTS

APPLICANT: Hillsboro Planning Commission

NAME OF SUSTAINABLE COMMUNITY: Town of Hillsboro

Please review the checklist of attachments and furnish all of the attachments that are applicable. Contents of the notebook should be tabbed and organized as follows:

Tab #1 Sustainable Community Applicant Information

☐ <u>TAB #2 - Sustainable Community General Information</u>: In addition to the narrative about the baseline information included in the Sustainable Communities application, include a <u>hard copy of the of</u> the proposed Sustainable Communities map in Tab 2.

TAB #3 – Sustainable Community Action Plan/Matrix

☐ <u>TAB #4 – Local Support Resolution: (sample resolution on page 11) In addition to the local</u> <u>support resolution, please include any letters of support that demonstrate partner commitments</u> <u>to the implementation and/or oversight of the Sustainable Community Plan.</u>

TAB #5 – Signed Sustainable Community Application Disclosure Authorization and Certification (sample form on page 13)

TAB #6 - CD-ROM: The CD-ROM should include the following contents:

- Map in pdf format of the proposed Sustainable Community area
- <u>GIS shapefile of the proposed Sustainable Community boundaries</u> and other GIS related data, e.g., spreadsheet of detailed listing of parcels that form the project boundary. (If you have additional comments or questions about the GIS mapping requirements, please contact Brad Wolters, Senior GIS Specialist, Department of Housing and Community Development, <u>Brad.Wolters@maryland.gov</u>)
- <u>Pictures (jpeg format) of your Sustainable Community</u> as it relates to your application

I. SUSTAINABLE COMMUNITYAPPLICANT INFORMATION

Name of Sustainable Community	y:		
Town of Hillsboro			
Name of Applicant: Hillsboro Planning Commission			
Applicant's Federal Identification Nu	mber:		
Applicant's Street Address: 22043 Ch	urch Street		
City: Hillsboro	County: Caroline	State: MD Zip Code: 21641	
Phone Number:	Fax Number:	Web Address:	
Sustainable Community Application Local Contact: Name: Chelsea Benincasa Title: Hillsboro Planning Commissioner			
Address: P.O. Box 31	City: Hillsboro	State: MD Zip Code: 21641	
Phone Number: 610-750-1416 Fax Number: N/A E-mail Address: hillsboroplanning@gmail.com			
Sustainable Community Contact for A	Application Status:		
Name: Chelsea Benincasa	Title: Hillsboro	Planning Commissioner	
Address: P.O. Box 31	City: Hillsboro	State: MD Zip Code: 21641	
Phone Number: 610-750-1416 Fa	x Number: N/A E-mail A	Address: hillsboroplanning@gmail.com	

II. SUSTAINABLE COMMUNITY – General Information

A. Proposed Sustainable Community Area(s):

- (1) Provide a description of SC Area boundaries. How did the applicant determine that these are the most appropriate boundaries for its target area? Describe the methodology for choosing this target area. The Town of Hillsboro Sustainable Community Area is proposed to include 45 acres of the incorporated town of Hillsboro. This will include all Hillsboro properties excluding the agricultural properties along the north border of town, as well as parcel 0098 that is separated from the rest of the town properties along Main Street. The west border of the proposed area runs along the shore of the Tuckahoe River as well as the Queen Anne county border. All developed properties along this border are part of the Town Center. The eastern edge of the proposed area is bordered by Tuckahoe Road. The southern edge of the proposed area is bordered by residential properties as well as The Retreat House (a community gathering space), an historic church, Hillsboro Town Hall, and the Hillsboro public park.
- (2) Include the following in as an attachment: 1) PDF or JPEG of proposed Sustainable Communities map, 2) GIS shapefiles of proposed Sustainable Community boundary (mapped to the parcel boundary), 3) pictures of proposed Sustainable Community area.
- (3) Approximate number of acres within the SC Area: 45 acres

(4) Existing federal, state or local designations:

- □Community Legacy Area □ Designated Neighborhood □Main Street □Maple Street
- □National Register Historic District □Local Historic District □ Arts & Entertainment District

 \Box State Enterprise Zone Special Taxing District \Box BRAC \Box State Designated TOD **x** Other(s). None at this time

- **x** Other(s): None at this time.
 - (5) Prior Revitalization Investments & Smart Growth:
 - a. *List and describe any significant State and local smart growth or revitalization related program investments* (for instance, Community Legacy or SC Rehab Tax Credit) that have been invested in the Area since the launching of Maryland's Smart Growth initiative and programs in 1997 (including Housing investment). What impact have these investments made in the community?
 - i. The Town of Hillsboro has acquired the historic bank building located on Main Street. The purpose of this acquisition was to maintain the historical integrity of our Main Street. We plan on using Sustainable Community funds to revitalize this building and the adjoining property.

(6) Describe the SC Area's demographic trends (with respect to age, race, household size, household income, educational attainment, or other relevant factors).

As of 2014, Hillsboro's population was 158. There was a 3.1% decrease in the town's population from 2000 to 2014. The median household income was estimated at \$65,190 in 2016, with a per capita income of \$23,302. The estimated median home value at this time was \$211,364. For residents over the age of 25, 86.1% have a high school diploma or higher, 21.5% have a bachelor's degree or higher, and 3.8% have a graduate or professional degree. The town has an unemployment rate of 4.2%. The average household size is 2.4 people.

B. Organizational Structure, Experience and Public Input:

(1) Describe the Applicant's organizational structure. Specifically, which organizations are members in the **Sustainable Communities Workgroup** and who are the respective staff? Who are the leaders, and how will the Workgroup advisor or staff manage implementation of the SC Area Plan? *The town's Planning Commission members and Commissioners will all be part of the Sustainable Communities Workgroup. The Workgroup will be led by the Planning Commission. Other organizational members include representatives from the Caroline County Department of Parks and Recreation, the Queen Anne/Hillsboro Fire Department, our local historic episcopal church, and leaders of local boy scout troops to serve as volunteers. The Planning Commission will manage planning and implementation of the Action Plan items, and will be responsible for applying to relevant grants.*

Hillsboro Sustainable Communities Workgroup Members:

Chelsea Benincasa – Hillsboro Planning and Zoning Commission Meg Gallagher – Hillsboro Planning and Zoning Commission Jayne Fitzgerald – Hillsboro Planning and Zoning Commission Ross Benincasa – President of Hillsboro Town Commission Steven Higdon – Hillsboro Town Commission Sandra Higdon – Hillsboro Town Commission Jennifer Shull – Small Town Planning Circuit Rider, Caroline County Dept. of Planning and Codes Sue Simmons – Director of Caroline County Parks and Recreation Francie Thayer – Director of the Retreat House at St. Paul's Episcopal Church Walt Palmer – Scoutmaster of local boy scout troop Debbie Bowden – Director of Economic Development Caroline County Richard Briefs – Hillsboro resident and volunteer Sally Campbell – Hillsboro resident and volunteer

(2) Describe the Applicant organization's past experience in administering revitalization plans and projects. Describe the roles of the members of the Sustainable Communities Workgroup, including their experience in implementing revitalization initiatives. What are the strengths and challenges of the capacity of these groups with respect to implementation of the SC Plan? *The majority of our Sustainable Communities Workgroup will be a novice group to administering revitalization plans collectively. Individually, our members have implemented their own projects to improve the town. The Caroline County Department of Parks and Recreation has helped us install LED security lighting at our local boat ramp, and is helping the town acquire additional property for public recreational use. The Queen Anne/Hillsboro Fire Department assists the town in maintenance of the wildflower meadow in our town park. The local Boy Scouts volunteer to help maintain our town park and Town Hall. Each member has demonstrated a strong desire to make*

improvements to our town. Our Workgroup also includes individuals who have past experience with Sustainable Community projects and will serve as advisors and resources for implementation.

(3) How did residents and other stakeholders in the community provide input to the Action Plan described below in the next section? On which existing local plans (comprehensive plans, economic development plans, sector plans, etc.) is the Sustainable Communities Action Plan based? The Planning Commission held a "Neighbor's Forum," a public gathering of town residents, to discuss the Sustainable Community Action Plan. The Planning Commission presented proposed projects and gave residents the opportunity to voice concerns, provide feedback, and suggest new ideas. The gathering focused on the Sustainable Community Action Plan had 11% of the town's residents in attendance. Our Action Plan is based on direct feedback from our town residents during the Neighbor's Forum, as well as our Comprehensive Plan.



Sustainable Community Action Plan

Town of Hillsboro

Submitted by Town of Hillsboro Planning Commission Updated version: 12/6/2019

Environment

(Environmental strengths and weaknesses can include but are not limited to quality of land, water, air, watersheds, tree canopy, risk of sea level rise, carbon footprint, energy conservation, access to local foods, green infrastructure, stormwater infrastructure/management, parks, trails and recreation, recycling, water and sewer capacity, etc)

<u>Strengths</u>	<u>Weaknesses</u>
Because the majority of the Town of Hillsboro is within the Critical Area, the	• Stormwater runoff on Church Street is poor and is slowly damaging the
Planning and Zoning Commission ensures any new property development	small bridge and creek at the end of the street.
follows the proper guidelines to prevent damage to waterways and water	 Participation in the new recycling program is very low.
quality.	• Condition of sidewalks throughout town is very poor, which reduces the
• Town has a park with a playground, walking path, sports/activity field, fitness	walkability of the town.
equipment, pavilion, and wildflower meadow accessible to the public and	
surrounding communities.	
 Access to Tuckahoe Creek with public boat landing in town. 	
• Tuckahoe State Park and Adkins Arboretum are located just outside of our town.	
We take advantage of this proximity by using them as resources to ensure	
proper maintenance of our park.	
• Recycling program recently introduced to the town. Participation is free to all	
residents.	

Desired Outcomes and Progress <u>Measures</u> Based on the strengths and weaknesses identify the strengths on which you would like to build and the challenges you would like to address. What outcomes are you trying to achieve? Where/ in what area do you want those changes to happen? Progress Measure: Identify how you will know that you have achieved your outcome.	Strategies and Action Items Identify strategies that will help your community to achieve each identified outcome to the left. If applicable, break down each strategy into specific action items that outline different steps of the strategy. Specify how you are planning to achieve the desired outcomes.	Implementation Partners Which community stakeholders need to be involved to realize each action step and strategy? Name specific public and/or private sector partners.
Outcome 1: Improve stormwater drainage on Church Street. Steps to achieve this are already in motion. Initial steps can be taken within the next year (and are already in motion), but larger steps will require more funding and time.	Strategy A: Work with Caroline County Department of Planning and Codes and team of engineers to develop project plans rebuilding bridge on Church Street and creek beds to prevent deterioration and ensure proper drainage. Strategy B: Obtain mini-grants for a community rain barrel program. Rain barrels will be provided for town residents through the grant, and the town will host workshops on how to use them. Strategy C: Plant a demonstration rain garden on town property at Town Hall.	Caroline County Department of Planning and Codes, Maryland State Highway Administration, Adkins Arboretum

Progress Measures: Improve approximately 1,000 linear feet of stormwater drainage area.	This will include signs to instruct residents on how to replicate the rain garden on their own properties (especially along Church Street) to help improve stormwater drainage.	
Outcome 2: Create Caroline County's first dog park in Hillsboro. Progress Measures: Acquisition of 22,869 square feet of property in Hillsboro town limits to be used for dog park. Property located at the corner of Church Street and Tuckahoe Road (parcel 0693).	Strategy A: Work with Caroline County Department of Parks and Recreation to obtain vacant private property in town for construction of the dog park. Acquisition of this property will also be an important component of implementing our stormwater drainage projects and reconstruction of the creek beds.	Caroline County Department of Parks and Recreation

Economy

(Economic strengths and weaknesses can include but are not limited to regional accessibility, business attraction/retention, health of the business district and commercial vacancies, workforce/employment and economic drivers, local policies/regulations, marketing, tourism, cultural and historic assets)

<u>Strengths</u>	<u>Weaknesses</u>
 Alt. Route 404 is our town's Main Street. Because this is a state road, the state maintains it for us, allowing us to use our resources elsewhere in town. Town is centrally located between larger economic areas (Annapolis, Dover, Salisbury, Philadelphia, Baltimore, Easton, Denton) The town owns two historical assets in town, including the bank building on Main Street and the Town Hall building, which is the area's old school house. There is a small-scale mix of commercial and residential property use throughout town. The small businesses located in town are on our Main Street and are easily accessible and visible. We have historic destinations in town, including a Civil War Trail and an historic episcopal church. The boat ramp launching to Tuckahoe Creek located within our town limits attracts many visitors from the surrounding areas. The historic episcopal church in town is participating in a Sacred Spaces program, allowing them to restore and renovate our beloved historic church in town. 	 Because our town is very small and is not very heavily trafficked, there is little attraction for businesses to establish themselves in our town. There is little to no opportunities for employment within our town. However, our central location makes it easy to get to highemploying areas.

Desired Outcomes and Progress		
Measures	Strategies and Action Items	Implementation Partners
Outcome 1: Revitalization of historic bank building on Main Street. Progress Measures: Revitalize 1,040 square feet of space at historic Queen Anne - Hillsboro Bank building.	Strategy A: Use Sustainable Community funds to acquire property and demolish deteriorating building on lot adjacent to bank building. The septic system on this property will be needed to make the bank building functional for public or commercial use. This lot could also be utilized for additional parking. Strategy B: Use historic grants to repurpose bank building for commercial or public use.	DHCD, Maryland Historical Trust
Outcome 2: Revitalization of Hillsboro Town Hall. Progress Measures: Revitalize 1,890 square feet of space at the Hillsboro Town Hall, previously the town school house.	Strategy A: Use Sustainable Community funds to revitalize Town Hall building. building is currently available to rent for private events, but is in need of renovations to attract more users, which would provide additional income to the town.	DHCD

Transportation

(Transportation strengths and weaknesses can include access to transit corridors, pedestrian safety and accessibility/sidewalks, alternative modes of transportation, such as bikeways and trails, public transit, such as bus and rail, carpooling, proximity to transportation centers, parking, road conditions)

Strengths	Weaknesses
 Accessibility to major roadways (Rt. 50, Rt. 404, Rt. 309) 	 No traffic control – speeding on Main Street is difficult for us to control because of our lack of town employees and it being a state road. The small bridge between Hillsboro and Queen Anne is a safety concern. It is a popular local fishing location and generates a lot of foot traffic throughout the year. However there are no sidewalks on the bridge, making it very dangerous for pedestrians to cross. There are no public transportation stops within our town. Although our town is centrally located between major economic areas, the lack of public transportation makes them difficult to access unless you have your own vehicle.

Desired Outcomes and Progress Measures	Strategies and Action Items	Implementation Partners
Outcome 1: Slow down speeding traffic on Main Street.	Strategy A: Build in traffic controls to the State Highway Streetscape Project that is projected to begin in the next several years. Strategy B: Explore alternatives to serve a dual purpose of slowing down traffic and mitigate stormwater drainage.	Maryland State Highway Administration, Caroline County Department of Planning and Codes
Progress Measures: Add or improve 3 speed limit signs on Main Street in Hillsboro.		
Outcome 2: Improve the conditions of our sidewalks to make them more walkable for our residents, and to make them more handicap accessible. Progress Measures: Improve or add approximately 9,100 linear feet of sidewalk in Hillsboro.	Strategy A: Rebuild sidewalks on Main Street as part of the State Highway Streetscape Project. Strategy B: Apply for grants to rebuild sidewalks on streets not renovated by the State Highway Streetscape Project	Maryland State Highway Administration
Outcome 3: Work with public transportation departments to have public stops added in our town. Progress Measure: Addition of 1 public transportation stop added to our town to provide transportation to amenities in nearby Denton.	Strategy A: Work with neighboring small town, Queen Anne, to request a public transportation stop added for residents of both towns to provide transportation to shopping centers and medical buildings in Denton. Strategy B: Explore the feasibility of Delmarva Community Services adding additional stops to Delmarva Community Transit Route 7 that are accessible to Hillsboro residents.	Maryland Department of Transportation, Delmarva Community Services

Housing

(Housing strengths and weaknesses can include affordability, homeownership vs rental, housing stock diversity, housing condition and value, housing programs, foreclosures, residential vacancies, property values, home sale values)

Strengths	Weaknesses
Low rental vs. ownership rate in town.	Real estate values of properties in Hillsboro have been stagnant.
There are several Century houses in our town.	
• Several of the homes in Hillsboro have old architecture, adding an historic	
charm that has become part of what makes up the fabric of our community. This	
has given our residents pride of ownership in their homes, resulting in low	
turnover and stability in our residential properties.	

Desired Outcomes and Progress Measures	Strategies and Action Items	Implementation Partners
Outcome 1: Façade improvements to historic residences in town that are deteriorating. Progress Measures: Gain funds for 5 facade restores.	Strategy A: Apply for grants that can be distributed to town residents to make improvements to the exterior of their homes. This will be focused on residents who are retired with limited income or elderly and unable to maintain their homes themselves. Strategy B: Create a community beautification committee consisting of local	DHCD, Hillsboro Planning Commission, Adkins Arboretum
	residents and business partners.	

Quality of Life

(Strengths and weaknesses can include crime, socio-economic demographics, educational opportunities, museums, libraries, historic and cultural assets, civic amenities, faith-based organizations, economic health of households, sense of place, etc)

Strengths	Weaknesses
Hillsboro is a quaint, historic town. Residents are very proud to live here.	Poor access to amenities like grocery stores, pharmacies, and banks. There
Low crime rate.	are no such businesses within or right outside of town.
• We have 2 churches in town. 1 is historic, 1 has an active congregation.	Having Alt. Rt. 404 as our Main Street creates a lot of additional through
We are a very pet-friendly community.	traffic, which is a hazard for children in town.
 Large community park in town with lots of amenities for residents and 	
surrounding local communities.	
The Retreat House affiliated with the historic episcopal church offers ongoing	
activities and workshops.	
 Access to Tuckahoe Creek and the boat ramp. 	

Desired Outcomes and Progress Measures		Implementation Partners
Outcome 1: Better distribution of public information to residents. Progress Measures: Provide 3 new methods for the town commissioners and Planning Commission to communicate with residents.	Strategy A: Create a quarterly town newsletter to be distributed to local residents, informing them of town improvements, changes, and upcoming events. Strategy B: Create a town website that will make all town information publicly available – meeting minutes, announcements, events, amenities, etc.	Hillsboro Planning Commission, Impressive Printing, local website designers.
Outcome 2: Revitalize recurring town events. Progress Measures: Revitalize 3 town annual events throughout the year.	Strategy A: Form a Community Events Committee to lead the planning and implementation of town events.	Hillsboro Planning Commission, Adkins Arboretum, The Retreat House, Impressive Printing
Outcome 3: Provide more free amenities for our public parks.	Strategy A: Obtain sports equipment that can be borrowed and used by residents for games on the playground and baseball field.	Lowe's, WalMart, Hillsboro Planning Commission
Progress Measure: Provide one town amenity to residents at the public park, which will include sports equipment for residents to use while using our town park facilities.		

Local Planning and Land Use

(Strengths and weaknesses in the local planning and land use subject area include but are not limited to zoning, land use, policies, taxes and fees, historical patterns of development, lot sizes and shapes, etc)

Strengths	engths Weaknesses	
 The Planning and Zoning Commission has established restrictions on 	 There is no place for growth within our existing incorporated town 	
local development to maintain the 'quaint' small-town aspect and	limits.	
our environment.		

Desired Outcomes and Progress Measures	Strategies and Action Items	Implementation Partners
Outcome 1: Increase town staffing to have 1 staff member available for code enforcement and town management tasks.	Strategy A: Apply for grants and funding to allow us to keep our temporary Town Manager, to be able to handle code enforcement, resident inquiries, and other town management tasks.	MRDC, DHCD Town Manager Circuit Rider Grant program
Progress Measures: Obtain funds to employ 1 town staff member for code enforcement and town management tasks.		
Outcome 2: Maintain involvement of town residents in revitalization efforts.	Strategy A: Coordinate with The Retreat House to host "Neighbors' Forum" meetings to obtain input from town residents. Host one forum each quarter to update residents on new and ongoing revitalization efforts, and to hear resident	The Retreat House, Hillsboro Planning Commission, Impressive Printing
Progress Measures: Hold quarterly town forum meetings to obtain feedback from town residents and provide updates on revitalization efforts, aim to have	concerns.	
10%-15% of town residents attend each forum.		

Resolution to the Town of Hillsboro Supporting Participation In The Sustainable Maryland Municipal Certification Program

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Town of Hillsboro strives to save tax dollars, assure clean land, air and water, improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

WHEREAS, the Town of Hillsboro hereby acknowledges that the residents of the Town of Hillsboro desire a stable, sustainable future for themselves and future generations; and

WHEREAS, the Town of Hillsboro wishes to support a model of government which benefits our residents now and far into the future by exploring and adopting sustainable, economically-sound, local government practices; and

WHEREAS, as elected Commissioners of the Town of Hillsboro, we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthen the Town.

NOW THEREFORE BE IT RESOLVED, that to focus attention and effort within our community on matters of sustainability, the Town of Hillsboro Commission wishes to pursue local initiatives and actions that will lead to Sustainable Maryland Municipal Certification.

BE IT FURTHER RESOLVED, by the Commission of the Town of Hillsboro that we do hereby authorize Chelsea Benincasa to serve as the Town of Hillsboro's agent for the sustainable Maryland Municipal Certification process and authorize her to complete the Municipal Registration on behalf of the Town of Hillsboro.

PASSED and ADOPTED this 18th day of March, 2019.

Ross Benincasa, Commisioner

Steve Higdon, Commissioner



Caroline County Recreation and Parks

General James F. Fretterd Community Center 107 South 4th Street, Denton, MD 21629 410-479-8120 | carolinerecreation.org

May 24, 2019

Ms. Chelsea Benincasa Hillsboro Town Council P.O. Box 128 Hillsboro, MD 21641

Dear Chelsea,

I am happy to offer this letter to confirm this Department's interest in serving as a resource for the implementation of the Town of Hillsboro's Sustainable Community Action Plan. I read the plan with interest and noted several projects listed in the Environment Section that would benefit from our expertise. For example, future land acquisition to support stormwater improvements along Church street and the park development vision of a future dog park are both projects with which we can directly collaborate.

Our work with the town to improve safety surfacing conditions at the municipal playground and our improvements to the security lighting at the county-owned boat ramp within the town limits further illustrate our commitment to contribute to the Town's success.

I wish you the best in your application for Sustainable Community designation through the Maryland Department of Housing and Community Development.

Sincerely,

Director

Caroline County Recreation & Parks <u>ssimmons@carolinemd.org</u> 410.479.8130 (desk) 410.924.7914 (cell)

Bringing the Community Together

SUSTAINABLE COMMUNITY APPLICATION

DISCLOSURE AUTHORIZATION AND CERTIFICATION

The undersigned authorizes the Department of Housing and Community Development (the 'Department'') to make such inquiries as necessary, including, but not limited to, credit inquiries, in order to verify the accuracy of the statements made by the applicant and to determine the creditworthiness of the applicant and the accuracy of the application.

In accordance with Executive Order 01.01.1983.18, the Department advises you that certa a personal information is necessary to determine eligibility for financial assistance. Availability of this information for public inspection is governed by Maryland's Access to Public Records Act. State Government Article, Section 10-611 et seg. of the Annotated Code of Maryland (the "Act"). This information will be disclosed to appropriate staff of the Department or to public officials for purposes directly connected with administration of this financial assis ance program for which its use is intended. Such information may be shared with State, federal or local government agencies, which have a financial role in the project. The applicant has the right to inspect, amend, or correct personal records in accordance with the Act.

The Department intends to make available to the public the contents of the local gove aments' Sustainable Community Plans and the contents of Sustainable Community Applications, including posting of entire applications on the Department's website, use of such mate ials at presentations, training sessions, press releases, articles and other means of publication. This information may be confidential under the Act. If the applicant considers this information confidential and does not want it made available to the public, please indicate this on in writing and attach the same to this application.

The applicant agrees that not attaching an objection constitutes consent to the information bein made available to the public as herein described, and a waiver of any rights the applicant may ave regarding this information under the Act.

I have, read and understand the above paragraph. Applicant's Initials:

Anyone who knowingly makes, or causes to be made, any false statement or report relative to this Application, for the purposes of influencing the action of the Department on such App cation, may become ineligible to receive State financial assistance, and is subject to other pendies authorized by law.

The undersigned hereby certifies that s/he is authorized to enter into the agreements and cert leations contained herein and in the Application, and further certifies that the information set h rein and in any attachment in support hereof is true, correct, and complete to the best of his/. r knowledge and belief.

Signature

Ross Bennesse President of 12/6/2019 Type Name and Title Commission Date