Homelessness Solutions Program (HSP)
Program Eligible Activities Quick Reference

The Maryland Department of Housing and Community Development, Division of Neighborhood Revitalization, administers the Homelessness Solutions Program (HSP). These funds may be used to provide a wide range of services and supports under the four program components: Outreach, Housing Stabilization Services, Emergency Shelter, and HMIS. Each component is described in the tables below, accompanied by a list of corresponding HSP activities and eligible costs.

Note: Please reference the program regulations at 24 CFR Part 576 and at the Housing and Community Development article 4-1403, 4-1406, 4-2108, 4-2205(a)(4) and 4-2209(b) Annotated Code of Maryland for complete information about all eligible costs and program requirements.

Outreach: These activities are designed to meet the immediate needs of unsheltered homeless people by connecting them with emergency shelter, housing, and/or critical health services.	
Activity types:	
Services	**Special Events** **(e.g. Homeless Resource Days or Point-in-Time Counts)**
Eligible costs: • Engagement • Case Management • Transportation (Mileage /Public Transit) • Emergency and Mental Health Services • Services for Special Populations (e.g. Homeless Youth, Veterans, or Victims of Domestic Violence)	Eligible costs: • Training and Survey materials • Promotional Items (e.g. t-shirts, water bottles, etc.) • Blankets, toiletries, etc. • Incentives (e.g. gift cards) • Food/beverages for staff/volunteers

Housing Stabilization Services: These activities are designed to help people locate, pay for, and remain in permanent housing, and to prevent an individual or family from moving into an emergency shelter or from living in a public or private place not meant for human habitation. They are also separated by the type of client being served: • **Rapid Re-Housing (RRH)** covers services to individuals and households that lack a fixed, regular, and adequate nighttime residence. • **Homelessness Prevention** is for households who not have sufficient resources or support networks immediately available to prevent them from becoming homeless **AND have an annual income below 30% of the area median income.** • **Case Management for Permanent Housing** covers case management services for residents in permanent housing.[1]		
Activity types:		
Rental Assistance	**Housing Relocation and Stabilization Services**	
Eligible costs:	**Financial Assistance**	**Services Costs**
• Short to medium term rental assistance (0 – 24 months) • Rental arrears	Eligible costs: • Rental Application Fees • Security Deposits • First or Last Month's Rent • Utility Deposits/ Payments • Moving Costs	Eligible costs: • Housing Search and Placement • Housing Stability Case Management • Mediation • Legal Services • Credit Repair and/or Counseling

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[1] If service providers did not receive funding for this activity through the former Service-Linked Housing program, service providers may not use this funding for this purpose.

Appendix 1: HSP Program Components Quick Reference Guide

Emergency Shelter: **These activities are designed to connect people with immediate access to overnight shelter in order to respond to a crisis, paying for the operating costs of shelters, and providing essential services.**

Activity type:

Services	Shelter Operations

Eligible costs:
 • Case Management:
  ○ Staff salaries for those providing services.
 • Child Care while in shelter
 • Supportive Services (in accordance with clients' health insurance policies, if applicable):
  ○ Outpatient Health
  ○ Mental Health
  ○ Substance Abuse Treatment
  ○ Legal
  ○ Special Populations (e.g. Homeless Youth, Veterans, or Victims of Domestic Violence).
 • Transportation (e.g. gas/mileage to get clients to/from appointments or interviews, public transportation fees, or cab fares)
 • Training:
  ○ Education Services
  ○ Employment Assistance
  ○ Budget Counseling & Financial Capability
  ○ Life and Interpersonal Skills
  ○ Parenting Skills
	Eligible costs:
	 • Rent
	 • Facility Insurance
	 • Security
	 • Facility Maintenance (Minor/Routine Repairs, Trash Removal, Snow Removal, Pest Control, etc.)
	 • Shelter Utilities (Electricity, Gas, Water, Fuel, etc.)
	 • Necessary Equipment & Supplies (cleaning, linen, laundry, hygiene kits, etc.)
	 • Food and/or Food Service Delivery
	 • Essential Furniture for shelter residents (beds, chairs, cribs, etc.)
	 • Hotel/Motel Vouchers (where no appropriate shelter is available for an individual or family)
	 • Staff Salaries (for those working directly with clients)
	 • Emergency Cold Weather Shelter Beds

HMIS: **These activities are designed to fund HSP grantees and subgrantees' participation in the HMIS collection and analyses of data on individuals and families who are homeless and at risk of homelessness.**

Activity type: HMIS

Eligible costs:
- HMIS Lead (as designated by the CoC) costs for managing the HMIS system.
- Software Licenses for HMIS systems.
- Staff Time spent contributing data to the HMIS designated by the CoC for the area:
  - Training
  - Technical Support
  - Data Entry
  - Data Monitoring & Analysis
- Establishing & operating a comparable database (for Victim Service Providers)

Administration: **Costs related to the planning and execution of HSP activities.**
(Note: This doesn't include staff and overhead costs directly related to carrying out direct services.)

Activity type: Administrative Activities.

Eligible costs:
- General management, oversight, and coordination
- Monitoring/Compliance & Evaluation
- Travel costs for Monitoring Subgrantees
- Training on HSP requirements
- Salary/wages for program administration staff