MINORITY BUSINESS ENTERPRISE PLAN
(DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT, MARYLAND STATE)

MEEHA-EmPOWER ONLY PROJECTS

PROJECT:
ADDRESS:

1. The Developer/Owner of this project is ________________________________
The contact person is Mr./Ms. ________________________________ and shall be
available at ______________________________ The General Contractor(s) is

Who shall be represented by Mr./Ms. ________________________________ and shall be
available at ______________________________ .

2. The Developer/Owner/General Contractor will make a “Good Faith Effort” to utilize Minority
Business Enterprises when establishing prime and subcontracting opportunities for this project.

3. These “Good Faith Efforts” will be communicated to all potential/actual vendors and
subcontractors through the mechanisms of advertisements, solicitation of bids, discussion,
negotiation and contract stipulation.

4. Our outreach efforts shall include a request for participation of MBE Associations located within
the commutable vicinity and direct solicitation of identifiable minority subcontractors and
vendors by mail. Notices may be placed in local publications informing the public of these
opportunities. Necessary contract documents shall be provided free to MBE Associations for the
use by their members.

5. It is expected that all contracts for this project will be negotiated.

6. The Developer and the Contractor will monitor the success of these actions through a monthly
review of the awarded contracts. At this time, a review of uncommitted contracts for possible
participation will be conducted.

7. A monthly ‘Subcontractor’s and Vendor’s Report will be submitted to CDA listing the MBE
contracts awarded during the reporting period.

_________________________________  __________________________________
Developer/Owner Signature         Date                             General Contractor Signature  Date

I have reviewed this plan and certify that it conforms with the Department’s requirements.

_________________________________  Date
Jacqueta Hagler                     Office of Fair Practice/ MBE Liaison