

Multifamily Housing Notice 21-08

May 4, 2021

To: Developers, Sponsors and Local Housing Contacts

From: Gregory Hare, Director, Multifamily Housing

Re: *Assisted Housing Relief Program 2021 Update*

The Maryland Department of Housing & Community Development (DHCD) set aside \$40 million to relaunch the Assisted Housing Relief Program (AHRP), which serves rental units in multifamily projects financed by DHCD's Community Development Administration using State funds and other federal resources.

DHCD is still working on the online portal to further streamline the application process. We now anticipate opening the application portal in early May. In the meantime, we have provided FAQs and forms to prepare for the portal opening.

Since an online application portal will be used to collect all information, no paper application form will be utilized. In order to help collect tenant information, we have created a Tenant Worksheet. The worksheet should be completed for each household. You will then use that information to complete the online application. There is also a tenant certification that each household will be required to sign.

All AHRP Forms and FAQs can be accessed at the following link:
<https://dhcd.maryland.gov/Pages/EvictionPrevention/default.aspx>

Required Documentation:

- DHCD requires that a rent ledger for each tenant be submitted to verify the rental delinquencies.
- Additionally, the following documents must be collected and kept on file for a period of no less than five (5) years, and will be made available for DHCD's review for compliance monitoring within three (3) business days from the date of the request:
 - Valid current lease identifying primary tenant as leaseholder as well as identifying the household size;
 - Income verification – this includes paystubs, W-2s or other wage statements, tax filings, bank statements demonstrating regular income, an attestation from an employer, self-attestations, etc.;
 - Tenant Certification; and
 - Tenant Worksheet.



MULTIFAMILY HOUSING UPDATES

We will send out another notice with more information as soon as the portal opening date is available.

November/December 2020 AHRP Rental Assistance Agreement Modifications

DHCD will accept requests for alternative financial assistance made by the Owner, and the receipt and acceptance of any such alternative financial assistance, shall not be made or received in violation of any provision of Section 601(a) of the Social Security Act, as added by Section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, or any administrative or regulatory requirements issued by any agency or department of the United States of America (the "CARES Act"), or any other state, local or federal laws regarding duplication of benefits or duplicative payments of federally funded rental assistance.

Requests to modify the November/December Rental Assistance Agreement should be submitted to dhcd.rentrelief@maryland.gov and include the name of the property, the alternative financial assistance source, and the amount of alternative financial assistance. DHCD will review the requests and be in contact if additional information is needed to issue the modification. Modifications will not be effective until fully executed.

Questions? Please submit questions to dhcd.rentrelief@maryland.gov.

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IMPORTANT NOTICE REGARDING EMAILING OF MULTIFAMILY NOTICES

Multifamily Housing issues periodic notices (such as the one above) to announce new initiatives, provide important news, announce funding round deadlines, significant application changes, bond program amendments, and other key dates and facts on our website and by email only. You can subscribe to receive Multifamily Housing Notices at the following link:

<http://dhcd.maryland.gov/HousingDevelopment/Pages/About.aspx>

Notices are posted to the DHCD website at the following location:

<http://dhcd.maryland.gov/HousingDevelopment/Pages/MFLibrary.aspx>