# COMMUNITY DEVELOPMENT ADMINISTRATION INFRASTRUCTURE PROGRAM FUNDS

**Financial Statements** 

For the year ended June 30, 2002 with Report of Independent Auditors

# **Financial Statements**

June 30, 2002

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### Report of Independent Auditors

Office of the Secretary
Department of Housing and Community Development:

We have audited the accompanying financial statements of the Community Development Administration Infrastructure Program Funds (the Funds) as of and for the year ended June 30, 2002, as listed in the table of contents. These financial statements are the responsibility of the Funds' management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the financial statements present only the Community Development Administration Infrastructure Program Funds and do not purport to, and do not, present fairly the financial position of the Department of Housing and Community Development of the State of Maryland, as of June 30, 2002, and the changes in its financial position and its cash flows, where applicable, for the year then ended in conformity with accounting principles generally accepted in the United States.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Community Development Administration Infrastructure Program Funds of the Department of Housing and Community Development of the State of Maryland at June 30, 2002, and the changes in its financial position and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States.

As discussed in Note 2 to the financial statements, the Community Development Administration Infrastructure Program Funds adopted Governmental Accounting Standards Board (GASB) Statement No. 34, Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments and GASB Statement No. 38, Certain Financial Statement Disclosures.

Ernet + Young LLP

September 30, 2002

# **Balance Sheet**

June 30, 2002 (in thousands)

	Financ (Al	structure eing Bonds MBAC sured)	Finan	nstructure cing Bonds A Insured)	Gov Infra Bond	Local vernment astructure ls (Ambac asured)	C	ombined
Restricted assets								
Restricted current assets:								
Cash on deposit with trustee	\$	419	\$	2,367	\$	10,607	\$	13,393
Community facilities loans		440		3,340		320		4,100
Accrued interest and other receivables		90		705		50		845
<b>Total restricted current assets</b>		949		6,412		10,977		18,338
Restricted long-term assets:								
Community facilities loans, net of current portion Other receivables, net of current		8,730		66,423		11,470		86,623
portion		_		843		_		843
Total restricted long-term assets		8,730	67,266		11,470			87,466
Total restricted assets	\$	9,679	\$	73,678	\$	22,447	\$	105,804
Liabilities and net assets								
Current liabilities:								
Accrued interest payable	\$	43	\$	295	\$	42	\$	380
Bonds payable		440		3,340		320		4,100
Other liabilities		_		1,980		10,571		12,551
Total current liabilities		483		5,615		10,933		17,031
Long-term liabilities:								
Bonds payable, net of current portion		8,730		67,390		11,470		87,590
Other liabilities, net of current portion		14		103		1		118
Total long-term liabilities		8,744		67,493		11,471		87,708
Total liabilities		9,227		73,108		22,404		104,739
Net assets:		<u> </u>				·		<u> </u>
Restricted		452		570		43		1,065
Total net assets		452		570		43		1,065
Total liabilities and net assets	\$	9,679	\$	73,678	\$	22,447	\$	105,804

See accompanying notes.

# Statement of Revenues, Expenses and Changes in Net Assets

For the Year Ended June 30, 2002 (in thousands)

	Financ (AN	structure ing Bonds MBAC sured)	Finan	structure cing Bonds A Insured)	Infras (An (Ma	d Government structure Bonds abac Insured) arch 1, 2002 to are 30, 2002)	Со	mbined
Operating revenues								
Interest on community facilities loans	\$	793	\$	3,651	\$	194	\$	4,638
Operating expenses								
Trustee and legal costs		9		_		_		9
Operating income		784		3,651		194	-	4,629
Nonoperating revenues (expenses)								
Interest income on cash accounts		10		19		1		30
Interest expense on bonds		(773)		(3,663)		(152)		(4,588)
		(763)		(3,644)		(151)		(4,558)
Changes in net assets	\$	21	\$	7	\$	43	\$	71
Changes in net assets								
Net assets at beginning of year	\$	431	\$	563	\$	_	\$	994
Changes in net assets		21		7		43		71
Net assets at end of year	\$	452	\$	570	\$	43	\$	1,065

See accompanying notes.

# Statement of Cash Flows

For the year ended June 30, 2002 (in thousands)

	Finan (A	structure cing Bonds MBAC sured)	Finan	structure cing Bonds A Insured)	Infrast (Am (Mar	Government cructure Bonds bac Insured) cch 1, 2002 to the 30, 2002)	Combined		
Operating activities									
Principal and interest received on community facilities loans	\$	5,475	\$	6,707	\$	144	\$	12,326	
Origination of community facilities loans	Ψ	J, <del>T</del> /J	Ψ	(7,215)	Ψ	(1,219)	Ψ	(8,434)	
Advance trustee fees received		6		57		1		64	
Trustee fees paid		(13)		(32)		_		(45)	
Net cash from operating activities		5,468		(483)		(1,074)		3,911	
Investing activities									
Interest received on cash accounts		11		19		1		31	
Net cash from investing activities		11		19		1		31	
Noncapital financing activities									
Proceeds from sale of bonds		_		_		11,790		11,790	
Payments on bond principal		(4,630)		(3,160)		_		(7,790)	
Interest on bonds		(799)		(3,674)		(110)		(4,583)	
Net cash from noncapital financing activities		(5,429)		(6,834)		11,680		(583)	
Net increase (decrease) in cash on deposit with trustee		50		(7,298)		10,607		3,359	
Cash on deposit with trustee at beginning of year		369		9,665		-		10,034	
Cash on deposit with trustee at end of year	\$	419	\$	2,367	\$	10,607	\$	13,393	

# Statement of Cash Flows (continued)

(in thousands)

	Financ (A	structure eing Bonds MBAC sured)	Finan	structure cing Bonds A Insured)	Infrasi (Am (Mai	I Government tructure Bonds bac Insured) rch 1, 2002 to ne 30, 2002)	Со	mbined
Reconciliation of operating income to net cash from operating activities  Operating income	\$	784	\$	3,651	\$	194	\$	4,629
Adjustments to reconcile operating income to net cash from operating activities:				,				,
Decrease (increase) in community facilities loans Decrease (increase) in accrued interest		4,631		(4,187)		(1,219)		(775)
and other receivables		51		28		(50)		29
Increase in other liabilities  Net cash from operating activities	\$	5,468	\$	(483)	\$	(1,074)	\$	3,911

See accompanying notes.

#### Notes to Financial Statements

June 30, 2002 (in thousands)

#### 1. Authorizing Legislation and Program Description

The Community Development Administration (CDA) is authorized to issue Infrastructure Program Bonds pursuant to Sections 2-201 through 2-208 of Article 83B of the Annotated Code of Maryland to provide a mechanism for financing the infrastructure needs of local governments. CDA is in the Division of Development Finance in the Department of Housing and Community Development (DHCD) of the State of Maryland.

The accompanying financial statements only include CDA's Infrastructure Program Funds (the Funds). CDA's other programs are not included. However, CDA has also issued audited financial statements for the Revenue Obligation Funds. Both the Infrastructure Program Funds and the Revenue Obligation Funds are enterprise funds of the State of Maryland and are included in the State of Maryland's Comprehensive Annual Financial Report.

Infrastructure Program Funds include three fund groups: Infrastructure Financing Bonds (AMBAC Insured), Infrastructure Financing Bonds (MBIA Insured), and Local Government Infrastructure Bonds (Ambac Insured). Within each fund group are separate funds maintained for each obligation in accordance with the respective resolutions and series resolutions. All bonds in the Infrastructure Program Funds were issued to provide funds for construction and permanent financing to local governments for public facilities.

The first Local Government Infrastructure Bonds (Ambac Insured) were issued on March 1, 2002. Consequently, the changes in financial position and cash flows of that Fund cover the period from March 1, 2002 to June 30, 2002 in these financial statements.

#### 2. Summary of Significant Accounting Policies

#### **Basis of Presentation**

The accounts are organized on the basis of funds, each of which is a separate accounting entity. The Funds are set up primarily in accordance with CDA's enabling legislation and the various bond resolutions. The Funds use the accrual basis of accounting. The Funds are included in the State of Maryland's Comprehensive Annual Financial Report.

Notes to Financial Statements (continued)

#### 2. Summary of Significant Accounting Policies (continued)

#### **Generally Accepted Accounting Principles**

CDA reports its financial activities by applying Standards of Governmental Accounting and Financial Reporting as promulgated by the Governmental Accounting Standards Board (GASB). CDA has adopted GASB Statement No. 20 Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that Use Proprietary Fund Accounting. Consequently, CDA applies all applicable GASB pronouncements as well as Financial Accounting Standards Board (FASB) Statements and Interpretations, APB Opinions, and ARBS of the Committee on Accounting Procedure issued on or prior to November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

#### **Recent Accounting Pronouncements**

Both GASB Statement No. 34 Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments and GASB Statement No. 37 Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments: Omnibus were adopted for the period ended June 30, 2002.

Adoption of these statements required the following principal changes from the prior year's presentation:

- Balance Sheet is now modified to a classified presentation;
- Fund Balances are now designated as Net Assets, which are classified as Restricted or Unrestricted;
- Statement of Revenues, Expenses and Changes in Net Assets is now formatted to identify operating income and expenses;
- Statement of Cash Flows presentation is now based on the direct method; and
- the Annual Financial Report normally includes a Management's Discussion and Analysis. Since CDA is an enterprise fund included in the State of Maryland's Comprehensive Annual Financial Report, a separate Management's Discussion and Analysis is not required in these financial statements.

Notes to Financial Statements (continued)

#### 2. Summary of Significant Accounting Policies (continued)

#### **Recent Accounting Pronouncements (continued)**

CDA has also adopted GASB Statement No. 38 *Certain Financial Note Disclosures* which require additional disclosure on debt. See Note 6 and Note 7 for additional information. GASB Statement No. 38 also requires additional disclosures on receivables and payables which is more fully described in Note 5.

The adoption of these GASB statements for the period ended June 30, 2002 had no effect on the financial results of the Funds.

Under implementation guidance for GASB Statement No. 34 and GASB Statement No. 38, the presentation of comparative statements would have necessitated restatement of the June 30, 2001 Balance Sheet on a classified basis and the June 30, 2001 Statement of Cash Flows using the direct method. Since the financial statements as of June 30, 2001 were audited by other auditors who have ceased operations, there was no practical means to obtain these audited restatements without performing a complete reaudit. Therefore, the June 30, 2002 financial statements have a single year presentation.

#### Cash on Deposit with Trustee

Cash on deposit is primarily cash equivalents. Cash equivalents may include commercial paper, money market funds, repurchase agreements, investment agreements and any other investments, primarily U.S. Treasuries and agencies, which have maturities of 90 or less days at the time of purchase. As of June 30, 2002, all of CDA's cash equivalents are invested in a money market mutual fund which is more fully described in Note 3.

#### **Community Facilities Loans**

Community facilities loans are carried at their unpaid principal balances. See Note 4 for additional information on community facilities loans.

Notes to Financial Statements (continued)

#### 2. Summary of Significant Accounting Policies (continued)

#### **Allowance for Loan Losses**

Community facilities loans are secured by the full faith and credit of the applicable local government. Therefore, CDA has determined that no allowance for loan losses was necessary as of June 30, 2002.

#### **Accrued Interest and Other Receivables**

Accrued interest includes both interest on cash deposits and interest on loans. As of June 30, 2002, no loans were delinquent. Therefore, all accrued interest on loans was recorded during the year. Other receivables includes additional principal due from local governments on refunded bonds. See Note 5 for additional information.

#### **Bonds Payable**

Bonds payable are carried at their unpaid principal balances. There are no premiums or discounts to amortize. See Notes 6 and 7 for additional information Other Liabilities

This account consists primarily of undisbursed loan proceeds.

#### **Restricted Net Assets**

Under GASB Statement No. 34, net assets should be reported as restricted when constraints placed on net asset use are either: externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or are imposed by law through constitutional provisions or enabling legislation. Accordingly, all net assets of the Funds are restricted as to their use.

#### **Administrative Support**

In addition to expenses incurred directly by the Funds, CDA receives certain support services from other divisions of DHCD. The cost of these services are allocated to CDA's General Bond Reserve Fund and reported in the Financial Statements of CDA's Revenue Obligation Funds. The General Bond Reserve Fund records these expenses as invoiced by DHCD for the fiscal year.

Notes to Financial Statements (continued)

### 2. Summary of Significant Accounting Policies (continued)

#### **Administrative Support (continued)**

For the year ended June 30, 2002 the allocation to CDA's General Bond Reserve Fund was:

Salaries and related costs	\$ 5,646
General and administrative expenses	1,977
	\$ 7,623

The employees of CDA are covered by the Maryland State Retirement and Pension System (the System) and the costs of employees' retirement benefits are included in the salaries and related costs discussed above. See Note 9 for additional information.

#### **Revenue and Expenses**

The Funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from the community facilities loans originated by the Funds in connection with the Funds' principal ongoing operations. Operating revenues arise from the collection of interest on community facilities loans. Operating expenses are those costs incurred in the collection of this income. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

#### **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses, gains and losses during the reporting periods. Actual results could differ from these estimates.

Notes to Financial Statements (continued)

#### 2. Summary of Significant Accounting Policies (continued)

#### **Combined Totals**

The totals of similar accounts of the Funds in the accompanying financial statements are presented for informational purposes only. The totals only represent an aggregation of the Funds and do not represent consolidated financial information.

#### 3. Cash on Deposit with Trustee

Proceeds from bonds are invested in authorized investments as defined in the respective resolutions until required for financing projects, redeeming outstanding bonds and notes, and funding program expenses. Authorized investments include obligations of the U.S. Treasury, U.S. Government agencies, political subdivisions in the United States, bankers acceptances, repurchase agreements, corporate debt securities and certificates of deposit with foreign or domestic banks. All CDA accounts held in trust by the trustee are kept separate from the assets of the bank and from other trust accounts.

As of June 30, 2002, the Funds had \$13,393 invested in a money market mutual fund (ARK U.S. Government Cash Management Corporate II Class Fund) which is classified as cash. This fund invests exclusively in obligations of the U.S. Government and its agencies and instrumentalities and in repurchase agreements. It is rated AAA by Standard & Poor's and Aaa by Moody's Investors Services.

As of June 30, 2002, the cost of this money market mutual fund approximates fair value.

The money market mutual fund is not categorized by credit risk because it is not evidenced by securities that exist in physical or book entry form.

#### 4. Community Facilities Loans

Community facilities loans are secured by the full faith and credit of the applicable local government. As such, no allowance for loan losses was necessary as of June 30, 2002. Interest rates on such loans range from 3.78% to 6.81%, with remaining loan terms ranging from less than 1 year to 30 years.

Notes to Financial Statements (continued)

#### 5. Accrued Interest and Other Current Receivables and Other Current Liabilities

Accrued interest and other current receivables as of June 30, 2002, were as follows:

	Infrastructure Financing Bonds (AMBAC Insured)	Infrastructure Financing Bonds (MBIA Insured)	Local Government Infrastructure Bonds (Ambac Insured)	Combined
Accrued interest on community facilities loans Accrued interest on cash	\$ 89	\$ 580	\$ 50	\$ 719
deposits	1	1	_	2
Additional principal due on refunded bonds		124	_	124
Total	\$ 90	\$ 705	\$ 50	\$ 845

Other current liabilities as of June 30, 2002, were as follows:

	Infrastructure Financing Bonds (AMBAC Insured)	Infrastructure Financing Bonds (MBIA Insured)	Local Government Infrastructure Bonds (Ambac Insured)	Combined
Due to local governments	\$ -	\$ 1,602	\$ 10,571	\$ 12,173
Debt service escrow	-	378	-	378
Total	\$ -	\$ 1,980	\$ 10,571	\$ 12,551

Notes to Financial Statements (continued)

#### 6. Bonds Payable

The bonds issued by CDA are special obligations of CDA and are payable from the revenues and special funds of the applicable programs. These bonds do not constitute debt of and are not guaranteed by the State of Maryland or any other program of the State of Maryland or any political subdivision. The provisions of the various bond resolutions require or allow for the redemption of bonds through the use of unexpended bond proceeds and excess funds accumulated primarily through prepayment of community facilities loans. All outstanding bonds are subject to redemption at the option of CDA, in whole or in part at any time after certain dates, as specified in the respective series resolutions. The prescribed redemption prices range from 100% to 102% of the principal amount. All bonds have fixed interest rates.

The following is a summary of bond activity for the year ended June 30, 2002 and bonds payable as of June 30, 2002:

Bond Activity

							Scheduled					
	Issue Dated	Range of Interest Rates	Range of Maturities	Bonds Payable at June 30, 2001	New Bor Issued		Maturity Payment		Redemption		Bonds Payable at June 30, 2002	
Infrastucture Financing Bonds (AMBAC Insured) 1992 Series A 1994 Series A 1995 Series A Infrastructure	02/01/92 02/01/94 04/01/95	6.00%-6.625% 4.85%-5.70% 5.40%-6.20%	2002-2012 2003-2024 2003-2025	\$ 4,905 6,205 2,690	\$	- - -	\$	(320) (205) (170)	\$	(3,935)	\$	650 6,000 2,520
Financing Bonds (AMBAC Insured)				\$ 13,800	\$	-	\$	(695)	\$	(3,935)	\$	9,170
Infrastructure Financing Bonds (MBIA Insured) 1996 Series A	05/01/96	4.90%-5.90%	2003-2026	\$ 7,215	\$	_	\$	(295)	\$	_	\$	6,920
1997 Series A				8,430	Ψ	_	Ψ	(410)	Ψ	_	Ψ	8,020
1998 Series A	04/15/97	5.00%-5.625%	2003-2027	5,255		_		(385)		_		4,870
1998 Series B	02/15/98	4.00%-5.00%	2003-2018	26,100				(1,355)				24,745
1998 Series C	06/01/98	4.15%-5.20%	2003-2028	1,945		_		(1,333)		-		1,785
1998 Series C 1999 Series A	06/01/98	4.05%-5.15%	2002-2020			_		. ,		-		
2000 Series A	03/01/99	4.20%-5.00%	2003-2029	6,740 7,815		_		(175) (260)		-		6,565 7,555
2000 Series A 2001 Series A	03/01/00	5.125%-5.875%	2003-2030	,		_		` /		-		
2001 Series A 2001 Series B	03/01/01	4.00%-5.00%	2003-2031	8,460 1,930		_		(120)		-		8,340
	03/01/01	6.25%-6.80%	2006-2021	1,930		_		_		_		1,930
Infrastructure Financing Bonds (MBIA Insured)				\$ 73,890	\$	_	\$	(3,160)	\$	_	\$	70,730
Local Government Infrastructure Bonds (Ambac Insured) 2002 Series A	03/01/02	3.00%-5.00%	2003-2032	\$ -	\$ 11,	790	\$	_	\$	_	\$	11,790
Local Government Infrastructure Bonds (Ambac Insured)				\$ -	\$ 11,	790	\$	-	\$	-	\$	11,790

Notes to Financial Statements (continued)

#### 7. Debt Service Requirements

As of June 30, 2002, the required payments for bonds (including mandatory sinking fund payments) and interest payments for each of the next five years and in five-year increments thereafter, are as follows:

For the Year Ended June 30,	Infrastructure Financing Bonds (AMBAC Insured)				Infra	Infrastructure Financing Bonds (MBIA Insured)				Local Government Infrastructure Bonds (Ambac Insured)				
	Intere	st	Prin	Principal		Interest Princip			Inte	rest	Principal			
2003	\$	522	\$	440	\$	3,536	\$	3,340	\$	510	\$	320		
2004		499		460		3,389		3,650		500		330		
2005		474		475		3,226		3,705		490		340		
2006		449		420		3,057		3,835		480		355		
2007		426		450		2,883		3,695		469		365		
2008-2012	1	1,732		2,340		11,822		17,070		2,138		2,040		
2013-2017	1	1,090		1,975		7,976		14,275		1,693		2,465		
2018-2022		530		1,830		4,304		11,585		1,097		2,905		
2023-2027		73		780		1,756		7,510		556		1,175		
2028-2032		-		_		187		2,065		232		1,495		
Total	\$ 5	5,795	\$	9,170	\$	42,136	\$	70,730	\$	8,165	\$	11,790		

#### 8. Bond Insurance

All outstanding bonds in the Infrastructure Program Funds are insured. The Local Government Infrastructure Bonds 2002 Series A and the Infrastructure Financing Bonds 1992 Series A through 1995 Series A are insured by Ambac Assurance Corporation. The Infrastructure Financing Bonds 1996 Series A through 2001 Series B are insured by MBIA Insurance Corporation. The provisions of the policies require the insurer to pay that portion of the principal of and interest on the bonds which become due for payment but are not paid by CDA. The insurance generally extends for the term of the bonds and cannot be canceled by the insurer.

#### 9. Pension and Other Postretirement Benefits

Eligible employees of CDA and employees of the State of Maryland are covered under the retirement plans of the State Retirement and Pension System of Maryland (System) and are also entitled to certain healthcare benefits upon retirement. CDA's only liability for retirement and postemployment benefits is its required annual contribution, which was paid in full by CDA to the State of Maryland prior to year end. The System prepares a separate audited Comprehensive Annual Financial Report which can be obtained from the State Retirement and Pension System of Maryland, 120 East Baltimore Street, Baltimore, Maryland 21202.